



Privacy Policy

Last updated: May 26, 2021

This Privacy Policy describes Our policies and procedures on the collection, use and disclosure of Your information when You use the Service (this includes and tells You about Your privacy rights and how the law protects You).

The society use Your Personal data to support you with membership, medical education, guidelines, newsletters, events, activities, and society related information. By using the Service, You agree to the collection and use of information in accordance with this Privacy Policy.

Interpretation and Definitions

Interpretation

The words of which the initial letter is capitalized have meanings defined under the following conditions. The following definitions shall have the same meaning regardless of whether they appear in singular or in plural.

Definitions

For the purposes of this Privacy Policy:

- **Account** means a unique account created for You to access our Service or parts of our Service.
- **Society** (referred to as either "the ", "We", "Us" or "Our" in this Agreement) refers to Cardio Oncology Society of Southern Africa (COSOSA)
- **You** mean the individual accessing or using the Service, or the Society, or other legal entity on behalf of which such individual is accessing or using the Service, as applicable.
- **Cookies** are small files that are placed on Your computer, mobile device, or any other device by a website, containing the details of Your browsing history on that website among its many uses. Cookies only store information from your browser, they cannot access data on your hard drive. Cookies are text files that cannot transfer viruses to your computer or mobile device.
- **Country** refers to: South Africa
- **Device** means any device that can access the Service such as a computer, a cell phone, or a digital tablet.
- **Personal Data** is any information that relates to an identified or identifiable individual.
- **Service** refers to the Website, all social media platforms e.g. Facebook, Instagram (Please refer to Facebook Settings and Instagram Settings on how You can access and delete information collected), Communication e.g. WhatsApp, email, contacting via cell phone or practice contact number.
- **Service Provider** means any natural or legal person who processes the data on behalf of the society. It refers to third-party companies or individuals employed by the Society to facilitate the Service, to provide the Service on behalf of the Society, to perform services related to the Service or to assist the Society in analysing how the Service is used.
- **Third-party Social Media Service** refers to any website or any social network website through which a User can log in or create an account to use the Service.
- **Usage Data** refers to data collected automatically, either generated using the Service or from the Service infrastructure itself (for example, the duration of a page visit).
- **Website** refers to COSOSA, accessible from <https://cososa.org.za/>



Collecting and Using Your Personal Data

Cardio Oncology Society of Southern Africa (COSOSA) has created this privacy statement to demonstrate the society's strong commitment to privacy. The following discloses the information gathering and dissemination practices for the COSOSA website <https://cososa.org.za/> ("website") and other Services (refer to definitions).

For COSOSA to provide our services, attend educational initiatives, conferences, be a member or want to become a member of COSOSA we collect your personal information. COSOSA requires information such as your: Title, Name, Surname, Email, Contact Number, Speciality, HPCSA number. We collect this information to process your application so you can become a COSOSA member and to have a member record with us. This is how we provide all the services as set out in the terms and conditions for COSOSA membership.

We will only collect and process personal data about you where we have lawful bases. Lawful bases include consent (where you have given consent), contract (where processing is necessary for the performance of a contract with you (e.g., to become part of the COSOSA membership as you have requested, receive Society related communication) and other Services.

Certain information required for membership is compulsory. If you do not agree to share compulsory information with us, then you will not be able to become a COSOSA member.

Why we need your personal information

We use your personal information to provide our services to you.

This includes:

- processing your membership application
- processing your membership payment,
- activate your access as member on the member login area.
- sending invoices, any society communication, invitations to educational events, educational material or any other purpose relating to providing services,
- issue a member's certificate or a CPD Certificate for COSOSA endorsed or invitation to organised CPD accredited meetings
- provide HPCSA or CPD Accredited Service Providers with Attendance Registers for COSOSA endorsed/organised CPD accredited meetings attended.
- when we have a legal duty to use or disclose your information.

If you would like to opt out of receiving future mailings from COSOSA you can Click on the [UNSUBSCRIBE](#) link.

Personal information about you which is collected by the COSOSA appointed third party service provider (whether on-line or off-line) is kept confidential and will not be sold or disclosed to any third party without your consent.

If you have any queries or concerns about the use to which information about you is being used by COSOSA, or if any details provided by you are wrong, changed or need updating, please contact us info@cososa.org but you will be required to provide a copy of your identity document.



Other Information

Our policy is to retain personal data only for so long as necessary. If you have any queries or concerns about information stored by COSOSA, please contact us: info@cososa.org

You have a right to be supplied with a copy of the data which we hold about you, but you will be required to provide a copy of your identity document.

Our Service may log each user's IP address and domain name to provide aggregate site usage statistics, such as the number of unique users, and to help diagnose problems with servers and assist in the administration of the Service.

Cookies and Similar technologies

We use Cookies and similar tracking technologies to track the activity on Our Service and store certain information. Tracking technologies used are beacons, tags, and scripts to collect and track information and to improve and analyse Our Service. The technologies We use may include:

- **Cookies or Browser Cookies.** A cookie is a small file placed on Your Device. You can instruct Your browser to refuse all Cookies or to indicate when a Cookie is being sent. However, if You do not accept Cookies, You may not be able to use some parts of our Service. Unless you have adjusted Your browser setting so that it will refuse Cookies, our Service may use Cookies.
- **Flash Cookies.** Certain features of our Service may use local stored objects (or Flash Cookies) to collect and store information about Your preferences or Your activity on our Service. Flash Cookies are not managed by the same browser settings as those used for Browser Cookies.
- For more information on how You can delete Flash Cookies, please read "Where can I change the settings for disabling, or deleting local shared objects?" available at <https://helpx.adobe.com/flash-player/kb/disable-local-shared-objects-flash.html#main> Where can I change the settings for disabling or deleting local shared objects
- **Web Beacons.** Certain sections of our Service and our emails may contain small electronic files known as web beacons (also referred to as clear gifs, pixel tags, and single-pixel gifs) that permit the Society, for example, to count users who have visited those pages or opened an email and for other related website statistics (for example, recording the popularity of a certain section and verifying system and server integrity).
Cookies can be "Persistent" or "Session" Cookies. Persistent Cookies remain on Your personal computer or mobile device when You go offline, while Session Cookies are deleted as soon as You close Your web browser. There are different types of cookies saving different information and for different periods of time. Period cookies are deleted at the end of web sessions, while persistent cookies have a pre-determined expiry date and will appear until the expiry date is reached. We use both Session and Persistent Cookies for the purposes set out below:
- **Necessary / Essential Cookies**
Type: Session Cookies
Administered by: Us
Purpose: These Cookies are essential to provide You with services available through the Website and to enable You to use some of its features. They help to authenticate users and prevent fraudulent use of user accounts. Without these Cookies, the services that You have asked for cannot be provided, and We only use these Cookies to provide You with those services.



- **Cookies Policy / Notice Acceptance Cookies**
Type: Persistent Cookies
Administered by: Us
Purpose: These Cookies identify if users have accepted the use of cookies on the Website.
- **Functionality Cookies**
Type: Persistent Cookies
Administered by: Us
Purpose: These Cookies allow us to remember choices You make when You use the Website, such as remembering your login details or language preference. The purpose of these Cookies is to provide You with a more personal experience and to avoid You having to re-enter your preferences every time You use the Website.

Many websites use cookies and you can find out more about them at www.allaboutcookies.org

Note: Cookies are alphanumeric identifiers that we transfer to your computer's hard drive through your web browser to enable our systems to recognise your browser and to provide features.

Your Consent

By using our Services, you consent to the collection and use of this information by us. If we decide to change our privacy policy, we will post those changes on our website, so that you are always aware of what information we have and collect, how we may utilise it and under what circumstances we may decide to disclose it to third parties.

Retention of Your Personal Data

COSOSA will retain Your Personal Data only for as long as is necessary for the purposes set out in this Privacy Policy. We will retain and use Your Personal Data to the extent necessary to comply with our legal obligations (for example, if we are required to retain your data to comply with applicable laws), resolve disputes, and enforce our legal agreements and policies.

COSOSA will also retain Usage Data for internal analysis purposes. Usage Data is generally retained for a shorter period, except when this data is used to strengthen the security or to improve the functionality of Our Service, or We are legally obligated to retain this data for longer time periods.

Disclosure and transfer of Your Personal Data

COSOSA will take all steps reasonably necessary to ensure that Your data is treated securely and in accordance with this Privacy Policy and no disclosure of Your Personal Data will take place to an organization or a country unless there are adequate controls in place including the security of Your data and other personal information.

Business Transactions

If COSOSA is involved in a merger or acquisition, Your Personal Data may be transferred. We will provide notice before Your Personal Data is transferred and becomes subject to a different Privacy Policy.

Law enforcement

Under certain circumstances, COSOSA may be required to disclose Your Personal Data if required to do so by law or in response to valid requests by public authorities (e.g. a court or a government agency).



Other legal requirements

COSOSA may disclose Your Personal Data in the good faith belief that such action is necessary to:

- Comply with a legal obligation
- Protect and defend the rights or property of the society
- Prevent or investigate possible wrongdoing in connection with the Service
- Protect the personal safety of Users of the Service or the public
- Protect against legal liability

Security of Your Personal Data

COSOSA takes reasonable steps to ensure the security of personal information that it holds, regardless of the form in which that information is held. This will include taking reasonable steps to prevent the misuse or loss of this information, or unauthorised disclosure, access to, or modification of this information.

Where the information is held in electronic form, access will be controlled by user logins and passwords, and restriction of access only to persons who need to have that access during the society's business activities.

Children's Privacy

Our Service does not address anyone under the age of 18. We do not knowingly collect personally identifiable information from anyone under the age of 18. If You are a parent or guardian and You are aware that Your child has provided Us with Personal Data, please contact Us. If We become aware that We have collected Personal Data from anyone under the age of 18, We take steps to remove that information from Our servers.

Links to Other Websites

Our Service may contain links to other websites or platforms that are not operated by Us. If You click on a third-party link, You will be directed to that third party's site. We strongly advise You to review the Privacy Policy of every site You visit.

We have no control over and assume no responsibility for the content, privacy policies or practices of any third-party sites or services.

Changes to this Privacy Policy

We may update Our Privacy Policy from time to time. We will notify You of any changes by posting the new Privacy Policy on this page.

We will let You know via a prominent notice, prior to the change becoming effective and update the "Last updated" date at the top of this Privacy Policy.

You are advised to review this Privacy Policy periodically for any changes. Changes to this Privacy Policy are effective when they are posted on this page.

Contact Us

If you have any questions about this Privacy Policy, you can contact us:

- By email: info@cososa.org
- By visiting this page on our website: <https://cososa.org.za/>